



Maine EMD Project

EMD Advisory Committee

06 July 2006

Minutes

- 1) Introductions
 - a) Committee Members:
 - i) David Kingdon, State EMD Coordinator (Maine EMS)
 - ii) Stephan Bunker, State 911 Operations Manager (Maine ESCB)
 - iii) Linda Dunno, PSAP Rep: Non-EMD user (Hancock County 911)
 - iv) Stephanie Gibbs, PSAP Rep: MPD user (Knox County 911)
 - v) Peter Bragdon, PSAP Rep: NECI user (Androscoggin County Sheriff's)
 - vi) Kathy Blagdon, PSAP Rep: PowerPhone user (Lincoln County 911)
 - vii) Brian Gregoire, Line EMD (Brunswick Police)
 - viii) Tim Beals, EMS Agency Manager (Delta Ambulance)
 - ix) Dr. David McKelway, EMS Physician (Kennebec Valley EMS)
 - b) Participants in Discussion:
 - i) Sonia Moeller, Brunswick Police
 - ii) Michael Smith, Somerset County Communications
- 2) Workplan (2006)
 - a) Reviewed the Maine "State EMD Schematic" to see get the 'big picture' on strategic development of EMD, including:
 - i) EMD Statute (Public Law 303) – passed into law last year
 - (1) EMD Rules – proposed & in the official review period for 9/1/06 adoption
 - (a) EMD Priority Reference System
 - (i) DLS Protocol (Cardset)
 - (ii) QA Program (including report forms)
 - (iii) Training Program (including Instructor & Testing Requirements)
 - (b) EMD Functional Position Description
 - (c) EMD Continuing Education Approval Criteria
- 3) Meeting frequency & logistics (2006)
 - a) At least monthly until 1/1/2007 implementation, will reassess at that time
 - b) Locations to vary
- 4) 911 Telecommunicator / EMD Survey results
 - a) DK described the good response rate thus far (342 emergency telecommunicators from 39 public safety answering points), and the efforts to get even more response
 - b) Initial data analysis presented to committee, description of future steps for analysis and interpretation
 - c) **Update:** KB asked for some analysis re: type of program used at the PSAPs who have responded to the survey (N=39): 31% MPD; 21% NECI; 10% PowerPhone; 21%+ None; 18% Unclear (Probably none or mixed; little or inconsistent training in their staff)

- 5) Report & discussion re: DLS Protocol Review
 - a) DK described the process thus far, including:
 - i) Drafting state criteria (these incorporate national standards such as ASTM, NHTSA, NENA, NAEMSP, ACEP, etc.)
 - ii) Soliciting and collating printed and electronic materials from existing national programs
 - iii) Scoring these materials using the state criteria (disseminated criteria and score results to committee)
 - iv) Attending classes for existing national programs
 - v) Attending on-line web demos and other information from national programs
 - vi) Direct observation and discussion with mid to high-volume Maine PSAPs using each program
 - vii) Conducting “card-by-card” analysis and comparison between programs
 - b) Committee next steps:
 - i) Evaluate and give feedback on criteria and findings thus far
 - ii) Recommend conditional approval for existing programs closely meeting state criteria
 - iii) Support an eventual move towards a statewide Maine EMD protocol and companion training program
- 6) Group recommendations for next steps re: DLS Protocols
 - a) APCO: table for now due to deficiencies, lack of in-state models and resources, and time constraints. Consider use of infrastructure to support the development of a universal Maine EMD protocol
 - b) MPD: conditional approval following contact ensuring they will cooperate with Maine-specific areas of emphasis in training and protocol use
 - c) PowerPhone: conditional approval following contact ensuring they will cooperate with Maine-specific areas of emphasis in training and protocol use
 - d) NECI: “stock” version is not acceptable, however customized programs in Maine may be more promising. PB will facilitate a consensus among NECI stakeholders on a “common” version that will be re-considered by the committee for advance review and possible approval.
 - i) Note: DK checked on the possibility of “grandfathering,” and that option would likely be more problematic than conditional approval of a “common” Maine-approved version of NECI
- 7) Open discussion
 - a) Rules process; reminder to check those out and other materials on the website: <http://www.maine.gov/dps/ems/emd/index.html>
 - b) Conflicting timelines with EMD (1/2007) and Regionalization (10/2007); 911 Bureau will do what it can!
 - c) The EMD by “non-PSAP” issue – see attached letter seeking more clarity (again)
- 8) Adjourn
 - a) Next meeting: **Thursday, July 27th at 9:00am, Criminal Justice Academy** (old Oak Grove Coburn Academy building off Rt. 201 in Vassalboro)